

26. Students, Volunteers & Contractors Policy

National Quality Standards (NQS)

Quality Area 4: Staffing Arrangements	
4..1	Staffing arrangements

Education and Care Services National Regulations	
149	Volunteers and students

PURPOSE

Story House Early Learning values the contributions made by students, volunteers and external contractors who spend time at and contribute to our services and programs. Students, volunteers and external contractors assist with building connections with the community and supporting children and families.

We are committed to maintaining a safe and supportive environment for children, staff and all visitors. For this reason, it is vital that all students, volunteers and external contractors undertake a comprehensive induction and appropriate checks are completed before commencing working with children / undertaking duties.

SCOPE

This policy applies to children, families, staff, management and visitors of the Service

IMPLEMENTATION

For the purpose of this Policy, the following applies:

- Work experience students are generally studying towards an early childhood qualification and are placed in services to acquire practical knowledge through interaction with educators and children.
- Volunteers are generally approved persons for unpaid work in our services to gain experience in the sector and to contribute to the broader community.
- A contractor for the purpose of this policy, is someone who is not employed by Story House Early Learning, who provides services directly with children, such as a Speech Pathologist on a frequent arrangement.

SOURCE

- Workplace Health and Safety Act 2011
- Australian Children’s Education & Care Quality Authority (2014)
- Guide to the Education and Care Services National Law and the Education and Care Services National Regulations 2015
- ECA Code of Ethics
- Revised National Quality Standard 2018

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