

23. Code of Professional Conduct Policy

National Quality Standards (NQS)

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| Quality Area 4: Staffing Arrangements | |
| 4.2 | Professionalism |
| 4.2.2 | Professional standards |

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| Education and Care Services National Regulations | |
| 168 | Education and care services must have policies and procedures |

PURPOSE

Our service aims to establish a common understanding of work place standards expected of all employees of the Service. We aim to ensure positive working relationships are formed between all educators and management, promoting dignity and respect by avoiding behaviour which is or may be perceived as harassing, bullying or intimidating. Educators and management will at all times conduct themselves in an ethical manner and strive to make all interactions positive and compliant in accordance with the services philosophy.

This purpose of this *Code of Professional Conduct* is to promote professionalism, confidentiality and ethical conduct, and to inform children and families, and the community, of the standard of professional conduct they can expect a Story House service to uphold.

SCOPE

This policy applies to children, families, staff, management and visitors of the Service

IMPLEMENTATION

We believe in forming an inclusive and welcoming environment and workplace by providing experiences that motivate and facilitate personal growth and development for staff and educators. The values that underpin our work ethic includes equality, respect, integrity and responsibility.

The Approved Provider, Nominated Supervisor, Educators and Staff, Volunteers and Students will adhere to the Early Childhood Australian Code of Ethics, National Regulations and Quality Standards and Service policies and procedures at all times, promoting positive interactions with the Service and the local community.

SOURCE

- Australian Children’s Education & Care Quality Authority (2014)
- Guide to the Education and Care Services National Law and the Education and Care Services National Regulations 2015
- ECA Code of Ethics
- Revised Guide to the National Quality Standard 2018
- Anti-Discrimination Act
- Fair Work Act
- Industrial Relations Act
- Work Health and Safety Act
- Privacy and Personal Information Protection Act

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| APPROVED BY: Kellie Perren – Chief Operations Officer | | | | | |
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